



# Virtual Seminars Frequently Asked Questions

## CEU's

**Q: How do I submit the CEU Form?**

**A:** There are two ways to submit your CEU Request Form:

1. Complete the online form [HERE](#) for immediate submission, this is the easiest and fastest way to submit your information to become eligible to receive CEUs for a Virtual Seminar.
2. Complete a paper copy of the CEU Request Form and scan or fax it in. You can download a pdf copy of the CEU Request Form [HERE](#).

**Note:** We must receive your completed form no later than 24 hours after the live Virtual Seminar begins.

The screenshot shows a web form titled "Attendee Continuing Education Requirements" from the Society of Wellness Nutritional Systems. The form includes a header with the company logo and name. Below the title, there is a note: "You must submit this completed form to us no later than 24 hours after your live Virtual Seminar begins." followed by a red asterisk and the word "Required". The form has several sections with input fields: "Email address" with a sub-label "Your email"; "Virtual Seminar Information" with a sub-label "Enter the course for the Virtual Seminar you registered for on our website so we can match your ticket with your information to issue your CEU certificate at the end of the event!"; "Course Title" with a sub-label "What is the name of the Virtual Seminar you are attending?"; "Date" with a sub-label "What is the date of the Virtual Seminar you are attending?" and a date input field; and "Presenter" with a sub-label "Who is presenting your Virtual Seminar?". At the bottom of the form is a "Next" button.

**Q: Do I have to submit a CEU Request Form if I registered for multiple events?**

**A:** Yes, each Virtual Seminar event will require you to complete a new CEU Request Form.

**Q: How and when will I receive my CEU Certificate?**

**A:** Your certificate will be emailed to you depending on who is issuing your CEUs, be sure to check all email folders including spam and/or promotions.

**Acupuncture:** Your PDA certificate will be emailed to you from NCCAOM within 4 weeks of your event. **Note: Florida is the only state not yet approved.**

**Chiropractic:** If your state is listed as sponsored by Texas Chiropractic College (TCC), your voucher will be emailed to you directly from TCC within 4 weeks of your event.

If your state is listed as a third-party sponsored state on the CEU status page, you will receive your CEU certificate from that listed sponsor within 4 weeks of your event.

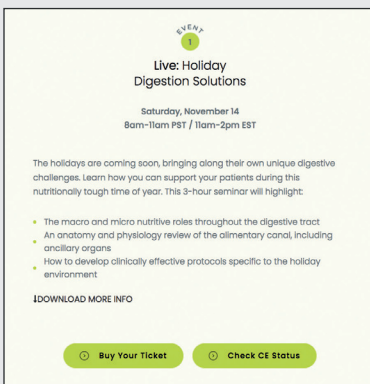
All other attendees: Your certificate of completion will be emailed to you from [info@sownutritionalsystems.com](mailto:info@sownutritionalsystems.com) within 4 weeks of your event.

If you do not see your certificate in your email after 4 weeks, check your spam and/or promotions folder. If you still do not see it after searching your inbox, send us an email at [info@sownutritionalsystems.com](mailto:info@sownutritionalsystems.com).

**NOTE: You will only receive a CEU voucher for DC or LAc credits if you complete a CEU Request Form prior to the event.**

### Q: How can I find the current CE Status for a Virtual Seminar?

A: Each Virtual Seminar is listed on our website as an event with a number, for example:



In the picture, you will also see green buttons at the bottom. The button on the right is called, "Check CE Status." Every Virtual Seminar event will have a CE Status Page with the most current information about state approval.

**NOTE: As a reminder, it is the responsibility of the practitioner requesting continuing education for relicensure to reference their individual state's by-laws and to confirm seminar acceptance by their state examining board.**

### Q: What if my state isn't listed on the CE Status Page?

A: **Acupuncture** – Currently, we apply for CEUs/PDAs in all states except Florida. We are currently working on adding Florida and will update the CE Status pages once we are approved as a provider.

**Chiropractic** – Currently, we apply for CEU's in 33 states as listed on the CE Status Pages. Each Virtual Seminar event is different and may have additional state sponsors.

If your state is not listed, you may still be able to receive CEUs through your state board by submitting your Certificate of Completion directly for petition of approval.

CURRENT CE STATUS			
<b>Acupuncture</b>			
This event is pending approval by the California Acupuncture Board, Provider Number 1515, for 3 hours of continuing education, category I.			
Submitted: September 24, 2020			
Approved: Pending			
This event has been approved by NCCAOM for 3 PDA points. All states except CA and FL			
Submitted: August 19, 2020			
Approved: September 17, 2020			
<b>Chiropractic</b>			
DC CEUs have been submitted through Texas Chiropractic College on July 8th, 2020 for the following 33 states:			
CA	Approved on Oct 13, 2020	IA	pending
MD	pending	NC	pending
CO	pending	MA	pending
CT	pending	MI	pending
DC	pending	MS	pending
DE	pending	MT	pending
FL	Approved on Oct 1, 2020	NE	pending
ID	pending	NH	pending
IL	pending		
IN	pending		
		NJ	pending
		ND	pending
		NY	Approved on July 13, 2020
		OH	pending
		OR	pending
		RI	pending
		SC	pending
		SD	pending
		TX	Approved on Oct 14, 2020
		UT	pending
		VT	pending
		VA	pending
		WA	pending
		WI	Not accepting Virtual Seminars
		WY	pending

### Q: Can I still attend if I do not need CEU's?

A: Absolutely yes!

**Q: Is there a discount if I don't need CEUs?**

A: Our pricing for the Virtual Seminars includes all notes, handouts, and CEUs as one inclusive package.

## Seminar Resources

**Q: How best should I prepare for the Seminar?**

A: We have put together a handout called: Tips & Tricks for a Successful Virtual Seminar. This document will give you ideas on how to prepare and get the most out of your Virtual Seminar experience. Click [HERE](#) to view.

**Q: How and when will I receive the presentation notes?**

A: You will receive the notes 24 hours before your Virtual Seminar via email from [info@sownutritionalsystems.com](mailto:info@sownutritionalsystems.com). The notes and handouts will also be available for download during your event if needed.

## During the Seminar?

**Q: How do I access the live Virtual Seminar?**

A: Your unique link will be emailed to you when you register for the Virtual Seminar. There will also be reminder emails, 7 days, 2 days, 1 hour, and 15 minutes before your event. Each of these emails will include your exclusive, one time use link that is attached to your registration. Be sure to bookmark these and use them to log into the Virtual Seminar.

**NOTE: Your link is tied to your registration and cannot be shared.**

**Q: Can I watch on my phone?**

A: Although the Virtual Seminar platform is accessible on a smartphone or tablet, we recommend viewing on your laptop or desktop for the best experience.

**Q: Where can I find the notes and downloads for the Virtual Seminar?**

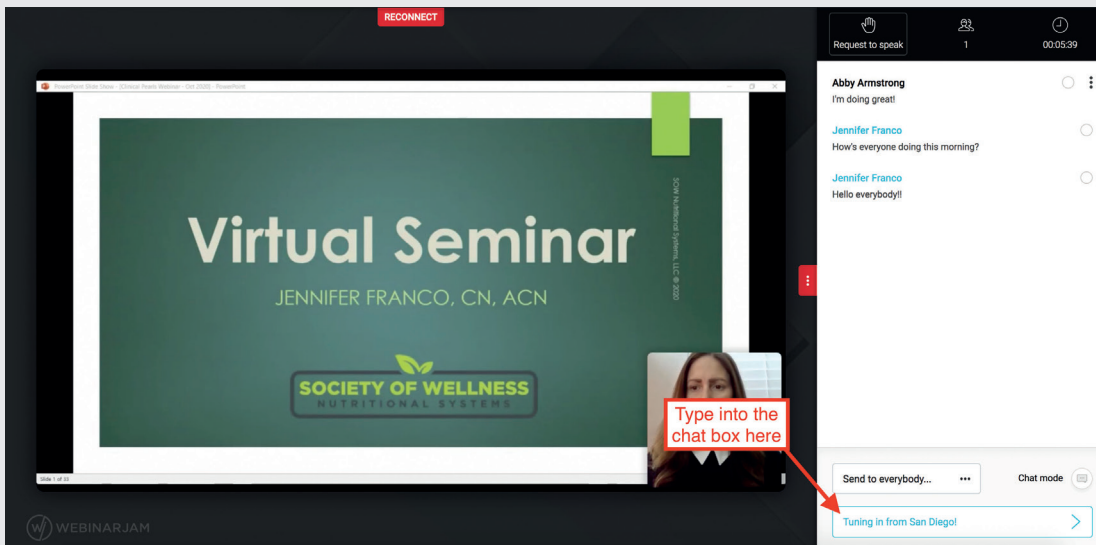
A: The downloads will be emailed to you 24 hours prior to the event from our email address: [info@sownutritionalsystems.com](mailto:info@sownutritionalsystems.com). They will also be uploaded throughout the live Virtual Seminar for you to download, if you need.

**Q: Will I receive a copy of the presentation?**

A: All of our Virtual Seminars take place as a live, one-time event online. Recordings are available for purchase after the event on our website in the SOWN Library.

**Q: How can I ask the presenter questions at the live event?**

A: Once you go live into the Virtual Seminar, the right hand side of the screen will have a chat box. In the chat box, you will be able to type your questions throughout the entire event. This is what it will look like:



**Q: Can my spouse watch the Virtual Seminar with me?**

A: Yes, a spouse/partner may watch the Virtual Seminar with you if you share a computer. It is important to note that your unique seminar link is tied to your registration and cannot be shared. Only one certificate will be issued per registration.

**After the Event**

**Q: Can I watch the Virtual Seminar again?**

A: Recordings are available for purchase after the event on our website in the SOWN Library for unlimited viewing.

**Q: What happens if I miss my Virtual Seminar?**

A: A replay link will be available to those who missed the live, one-time Virtual Seminar for 7 days after the event only. We ask that you double check the date and time as well as account for your individual time zone when registering for your Virtual Seminar.

**NOTE: CEUs can only be issued for participants who were in attendance the whole time and engaged throughout the event. You are not eligible for CEUs if you watch a prerecorded event as state boards require proof of participation and attendance.**

**Q: How do I get notified about future events?**

A: Check the email you used to register for your Virtual Seminar for announcements on upcoming events.

**Q: How can I give feedback about an event?**

A: A survey will be emailed out to you after the event to provide feedback. We'd love to hear your thoughts!

**Q: Yay! I was a giveaway winner. How will I receive my prize?**

A: Congratulations! Send us an email at [info@sownutritionalsystems.com](mailto:info@sownutritionalsystems.com) to collect your prize.